

6-3-26



Rotary

District 5080 Youth Exchange

Host Family Binder Index

Notes

- Document Management
- Privacy and Safety Policy
- Thank you letter from the Dept. of State (Bridge USA) – For USA Host Families only
- Thank you letter from hosting Rotary Club.
- Copy of District Welcome Letter to the Student
- Map of D5080
- Contact List
- Host Family Schedule
- Spring and District tour policy
- District 5080 Youth Exchange Activities and Calendar
- District Welcome Letter and Student Agreement – signed by student and parents
- Student Exchange Wish List
- Several line pages for journaling/notes

Student Summary

- Page one of Student Application
- Student Application Letter
- Parent's Letter
- Student Application Photos

Long Form Details

- Host Club Endorsement
- Agreement of Rules, Attestations, Permissions Release & Consents - Signed
- Copy of Passport/Birth Certificate

Medical History

- Any pertinent Medical History, Health Plan (if applicable), list of Medications

6-3-26

Travel Policy and Documents

- Copies of Student Visas
- Inbound Travel Policy
- Signed Travel Permission – natural parents
- Blank Travel Authorization form – reference copy – students to use digital version
- DS 2019 with ARO travel authorization (USA students only)
- I-94 (if student has paper copy, usually it is a digital document in the US border system)
- Canadian Custodianship Form - copy
- Return Ticket – Copy

Experiences

- Phases of Exchange
- First Night Questions
- Second Night Questions

Host Family – General

- Host Family Guidelines
- Drinking and Driving Policy and Regulations
- Standards of Behavior (signed by student at Sept camp)
- Host Behavior/Attitude Reporting
- When an Inbound Student Needs Help
- When a Host Family Needs Help
- A list of Other Resources
- School Information

Health

- Injury and Illness Reporting Flowsheet
- A copy of the Student Insurance Card
- CISI Bolduc (Insurance general information)
- How to File an Insurance Claim
- How to Spot Warning Signs of Common Mental Health Struggles
- Culture Shock

- 2 - Index

Experiences

- Phases of Exchange
- First Night Questions
- Second Night Questions
- Drinking and Driving Policy and Regulations
- Standards of Behavior – A signed copy will be kept in YEAH- can be signed in book as well after arrival
- When a Host Family Needs Help
- When a Student Needs Help
- Host behavior & Attitude Flowchart

Health

- Host Injury or Illness Reporting Flowchart
- CISI information - FAQs
- Copy of Insurance ID Card
- CISI claim forms
- General Warning Signs of Common Mental Health Struggles on an Exchange
- Culture Shock article by Dennis White
- Rotary International Electronic and On-Line Safety Considerations

Miscellaneous

- Online Resources