

## CLUB YEO ACTIVITY LIST

JULY	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
15th	Confirm YEO/Counselor name and email address to District 5080 Youth Exchange Chair(s) and YEAH Administrator.		First Host family and Inbound Counselor should already be corresponding with the student.		Make sure Outbound students are prepared and paperwork, visas and airline tickets are secured.			
15th	Identify all <b>adult volunteers</b> involved in youth exchange in your club and ensure that each volunteer, including yourself and counselors do the following in the YEAH database system:				Confirm Outbound student's departure date. Ensure student airline ticket is in YEAH.			
15th	1. <b>Complete a Youth Exchange Volunteer Affidavit and Criminal Background Check</b> in YEAH database. Criminal background checks are due annually in the USA and every five years in Canada.							
15th	2. <b>Complete the required training modules in YEAH.</b> Please complete in a timely manner. Youth Protection + DOS courses are done annually.							

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15th	Families are to be fully vetted and trained, prior to the arrival of the student in the home. Student arrival will be delayed until the family is fully vetted.							
AUG	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
15th	Study the current District 5080 Club Youth Exchange Manual in Forms and Links on our website. <a href="http://www.rotaryye5080.org">www.rotaryye5080.org</a>		Ensure that you, all inbound students, rebound students register to attend the weekend Inbound Orientation and mandatory Youth Exchange Officer's workshop camp held in early September. Counselors are encouraged to attend. Inbound students' and volunteers' camp fees are the responsibility of the club.		Confirm safe arrival of your outbound student. From now on the Outbound Counselor should keep monthly contact with your student to provide support, guidance, and be alerted to any problems.			

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AUG	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Before the Inbound Student Arrives			<p>Prior to the arrival of the Inbound students:</p> <ol style="list-style-type: none"> <li>1. Prepare the Inbound Students and Counselor's Folders (Manual Section 3.03) and Host Family Folders (Manual Section 4.02).</li> <li>2. Ensure that the assigned Counselor will be able to follow the Inbound Counselor Guidelines (<b>Manual Section 3.04</b>), prior to the student's arrival, when the student arrives, and for the duration of the student's exchange. <ul style="list-style-type: none"> <li>• Both you and the Counselor should utilize the <b>Inbound student Checklist – Club (Manual Section 3.07)</b> and the <b>Host Family Policy and Procedure (Manual Section 4.11)</b> for guidance.</li> <li>• Complete first home visit and host family orientation. <b>Must be done on different days.</b></li> <li>• Upload documents (HF-4 + CHF-4) into YEAH.</li> </ul> </li> </ol>					

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AUG.	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Before the Inbound Student Arrives			Record Host Family schedule in YEAH Portal (*DOS requirement).					
			Email Host Family information and schedule to the student and parents before student leaves their home country.					
			Go through the host family binder with the family: <ul style="list-style-type: none"> <li>• Instruct on what to do if medical attention is needed.</li> <li>• Bring the first night questions to the attention of the student host family and stress the importance of going through the questions with the student within a couple of days of arrival.</li> </ul>					

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AUG	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
When the Inbound Student Arrives			<b>When the Student Arrives:</b> Pick up student at the airport and settle in with the Club Counselor (recommended) or first host family.					
			Notify Inbound Coordinator and District Chair of student's arrival. Take photo of student arrival and send to Inbound Coordinator. <b>Record arrival in YEAH Portal.</b>					
			<b>**Check student VISA status and ensure students have required documentation to travel within our International District 5080. **</b> Notify Inbound Coordinator of any visa concerns					
			<ul style="list-style-type: none"> <li>Make copies (both sides) of Inbound student's insurance card to give to each host family.</li> <li>Ensure students have copies of passport, visas, and other important documents in a safe place and <b>upload to YEAH.</b></li> </ul>					

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AUG	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
			Contact the student and the host family weekly for the first month					
When the Inbound Student Arrives			** Any copies of student's documents that you retain in your records must be destroyed at the end of the student's exchange. Please ensure host families also destroy any records they have.					
			Obtain and secure the emergency fund. Set up student bank account(s). <ul style="list-style-type: none"> <li>One account for their personal use</li> <li>One joint (or trust) account for the emergency fund.</li> </ul>					
			Ask the club Treasurer to begin student stipend. (May be given by cheque) <i>The counselor may consider meeting with the student(s) and delivering their stipend ONCE the student has submitted the monthly report(s)</i>					

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AUG	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
			Register student at school, if not already done. Deliver DOS letter to school.					
			If possible, introduce the student to each host family. A welcome dinner or barbeque is usually successful.					
SEPT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Two Weeks After Arrival			<b>Inbound students and counselors to start monthly reports in YEAH.</b>					
EARLY			<b>Inbound Orientation, rebounds students and Youth Exchange Officer workshop camp.</b> <ul style="list-style-type: none"> <li>• Mandatory for all YEOs and Inbound students.</li> <li>• Counselors are encouraged to attend.</li> <li>• Canadian students crossing into the USA will require an (I-94), obtained at border (or online)</li> </ul> <b>Have IB students bring:</b> <ul style="list-style-type: none"> <li>• District tour fee</li> <li>• Passports and visas</li> <li>• J-1 visas (USA only).</li> </ul>				<b>Promote Youth Exchange by:</b>	
							Talking to the local high school principal or counselor shortly after the school year begins. Confirm that an inbound student will be welcome for the following fall term.	
							Talk to school counselors about candidates for YEAS (Scholarship)	

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SEPT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
EARLY							<p>Advertising and posting notices of a Youth Exchange Program information meeting in the school(s), youth centers, community centers, newspapers, churches etc.</p> <p>Post RYEP information on Rotary club Facebook page and social media platforms. Don't forget to post District on-line information sessions</p> <p>Discuss starting a local Interact Club, if your club does not already have one.</p> <p>Make presentations at the youth clubs in your community.</p> <p>Promotional Material can be found at  <a href="http://www.nayen.org">www.nayen.org</a>  <a href="http://www.rotaryye5080.org">www.rotaryye5080.org</a> </p>	



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SEPT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
15th	<p><b>Determine the club's:</b></p> <ul style="list-style-type: none"> <li>Capacity to send outbound students next August.</li> </ul>		<p>Second visit to first host family due 30-60 days after inbound student arrival.</p> <ul style="list-style-type: none"> <li>Visit must be done by someone other than the person who conducted the first visit.</li> <li>Upload home visit report into YEAH</li> </ul>				<p><b>Hold an information meeting:</b></p> <ul style="list-style-type: none"> <li>Give program information to interested students.</li> <li>Use the power point presentations, and videos found on the district website to fully explain both long and short term exchanges.</li> <li>Invite rebound students to share their exchange experiences.</li> <li>Direct parents and students to our website <a href="http://www.rotaryye5080.org">www.rotaryye5080.org</a> for more information and to the link to the preliminary application.</li> </ul>	
	<ul style="list-style-type: none"> <li><b>Preferences</b> (sex, country, etc.) for Inbound students arriving in August.</li> </ul>							
	<p><b>Have Rebound student attend a club meeting and give a presentation. Invite their families and other interested students/parents.</b></p>							
	<p><b>Continue with host family search for current and upcoming year:</b></p> <ul style="list-style-type: none"> <li>schedule interviews</li> <li>direct to Host Family Applications on our website</li> <li>Email names and contact information to the YEAH administrator and Inbound Coordinator.</li> </ul>							

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SEPT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
15th							District 5080 YE committee will host on-line information sessions, dates & times will be posted on the website.	
							<b>Assist potential exchange students and parents</b> to discuss the program and answer questions. (Clubs may consider a representative group from the Club, including a Rebound student, and meet with the family together).	
OCT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
10th							<b>Deadline for students to complete the Preliminary Outbound Application and Country Preference (Section 2.51) in YEAH</b> (for next August departure). <b>Deadline for ST students to complete application in YEAH.</b>	

## CLUB YEO ACTIVITY LIST

OCT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
10th							Contact student applicants and their parents: <ul style="list-style-type: none"> <li>• acknowledge receipt of the application</li> <li>• advise them of your club interview date, time, and location.</li> <li>• <b>Send student preliminary medical questionnaire to be completed and brought to interview.</b></li> </ul>	
10 <sup>th</sup> – 30th							Interview potential outbound applicants and parents and make selections (Club interview Questions for Students, Section 2.07 and Questions for Parents, Section 2.08 in Club Manual). <ul style="list-style-type: none"> <li>• Remember to discuss country selections and immunizations.</li> <li>• Review preliminary medical form and discuss any medical concerns.</li> </ul>	

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OCT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
As soon as you select candidate					How is your OB student doing?		<p>Inform selected candidates of the next steps:</p> <ul style="list-style-type: none"> <li>• Review the Long Term Application with them.</li> <li>• Advise students to make dental, medical, TB testing appointments for the earliest date available.</li> <li>• Suggest that the student and parents obtain passports if they don't already have them. Student passports need to be valid for six months beyond the expected return date of the student's exchange. <b>(February 1<sup>st</sup> of the following year)</b></li> </ul>	

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OCT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
As soon as you select a candidate.							<p>Discuss the responsibility of the student and their parents to assist in finding host families for inbound students.</p> <ul style="list-style-type: none"> <li>Advise them they will receive a <b>Host Family Referral form</b> along with their application.</li> </ul>	
15th			<p>Ensure your Inbound student is registered for Halloween weekend.</p> <ul style="list-style-type: none"> <li><u>Student attendance is mandatory.</u></li> <li>Arrange transportation.</li> <li>Fees are the responsibility of the club.</li> </ul>					

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OCT	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
30th	<p><b>Complete the Annual Club Affidavit of Compliance and Youth Exchange Agreement (Manual Section 1.51)</b> and have it signed as indicated by: Club President, President-Elect, and/or Youth Exchange Officer. Email to the <b>District 5080 Youth Exchange Chair(s) by October 30<sup>th</sup></b>. These certify club compliance with applicable rules and the RI Youth Protection Policy (see <b>Manual Section 1.03, Club Compliance Certification Requirements</b> for details) and confirm the number of students to sponsor and host in the next Rotary year.</p> <p><b>This is a binding agreement between the club and the District as contracts with partner districts are entered into on the basis of these commitments.</b></p>		Check with your school to see how your Inbound student is doing. This is the time to forestall problems in school.				Deadline to email the Outbound Coordinator and the District Chair(s) the names of your selected outbound candidates.	

## CLUB YEO ACTIVITY LIST

NOV	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
1 <sup>st</sup> – 25th			<p>Inbound student on line sessions with Inbound Coordinator begin. Will take place in November, January, March and April.</p> <p><b>Attendance is mandatory for students.</b></p>		How is your Outbound student doing?		<p>Monitor the student's progress completing the application to ensure the sections completed by the student and <b>the portions completed by the school, dentist and doctor</b> are completed properly and all is submitted into YEAH.</p> <ul style="list-style-type: none"> <li>• It is the student's responsibility to obtain the portions of the application completed by the school, dentist, and doctor.</li> <li>• <b>If the student qualifies, have the parents fill out the YEAS application.</b></li> <li>• The YEO must monitor the student's progress to ensure this occurs.</li> <li>• <b>Review the application set for completeness before student uploads into YEAH.</b></li> </ul>	

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NOV	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
25th							<p><b>Deadline for the YEO to review documents and witness signatures, and for the student to have completed, signed and entered into YEAH the:</b></p> <ul style="list-style-type: none"> <li>• <b>Travel Permission</b></li> <li>• <b>Financial Agreement (Section 2.52)</b></li> <li>• <b>Club Endorsements/ Student &amp; Parent Guarantee (Section E)</b></li> <li>• <b>Rules and Conditions of Exchange (Section G)</b></li> <li>• <b>Consent + Release forms (Section G).</b></li> </ul>	



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NOV	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Once Documents are up-loaded into YEAH							<p>The student should keep for his/her/their record copy of: the application, documents and forms,</p> <ul style="list-style-type: none"> <li>• <b>1 signed original Endorsement/guarantee forms, (Section E). Club President and YEO signatures are required on this document. Check this document thoroughly for completeness and accuracy.</b> Dates must be YYYY-MM-DD. This document may be required at the Consulate. <p><b>Further Documentation required in Divorce, Deceased situations:</b></p> <ul style="list-style-type: none"> <li>• Custody forms</li> <li>• Both parent's authorization for the student to go on exchange</li> <li>• Notarized divorce agreement or parent's death certificate</li> </ul> </li> </ul>	

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NOV	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
30th							Ensure unimmunized students have started the immunization process by Nov 30 <sup>th</sup> .	
DEC	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Early			Host family change for Inbounds sometime this month if applicable. <ul style="list-style-type: none"> <li>Enter into YEAH</li> </ul>		How is your Outbound student doing?		<b>The District Youth Exchange Committee interviews applicants and parents.</b> <ul style="list-style-type: none"> <li>YEO's will be notified of successful candidates.</li> <li>Student will receive a letter confirming acceptance into the program from the District YE Chair(s).</li> </ul>	
Dec 1							<b>Dec 1<sup>st</sup>-Deadline for initial payment of USD 500 to be received by the District Treasurer.</b>	

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DEC	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Early			Check with your Inbound Counselor to see how your Inbound student(s) are coping with homesickness. (This is typically the time for it to happen.)		If you do not already have an <b>Outbound counselor</b> , select one. Have them complete the Volunteer Affidavit (link on our website), the CBC/CRC request, and mandatory NAYEN training.			
1st			Confirm arrangements for inbound(s) move to the next host family. Enter date of move in YEAH Counselor should meet with student a few days before move.		Check with your Outbound Counselor to see how your Outbound student(s) is coping with homesickness. (This is typically the time for it to happen.)			
TBD					Online orientation sessions start for future Outbound Students <b>Attendance is mandatory. Unexcused absences can result in a yellow card being issued.</b>			

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JAN	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
Early			<p>Ensure your Inbound student(s) has registered for the annual winter weekend event:</p> <ul style="list-style-type: none"> <li>• Ensure necessary forms are completed.</li> <li>• Attendance is mandatory.</li> <li>• Arrange transportation &amp; notify IB Coordinator</li> </ul> <p>Fees are the responsibility of the club.  <b>Registration link is on website:</b>  <a href="http://www.rotaryye5080.org">www.rotaryye5080.org</a></p>					
15th	<b>Interview and confirm host families for next August's Inbound Student(s)</b> per the Host Family Policy and Procedures (Section 4.11).				How is your OB candidate doing with their preparations for exchange?			
15th	Send names and email addresses of approved host families to the YEAH administrator and Inbound Coordinator.							

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JAN	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
15th	<p>Advise host families of the vetting process:</p> <ul style="list-style-type: none"> <li>• criminal background checks</li> <li>• reference checks</li> <li>• required NAYEN training</li> </ul> <p>Advise them to complete the process in a timely manner.</p> <p>NOTE: All adults (18+) living in the house must be fully vetted.</p>							
15th	<p>Check your supply of club banners and pins (if you supply pins) and order more if necessary.</p> <p>Give at least 2 banners to your <u>Outbound</u> students.</p>							

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FEB	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
1st					<b>Deadline</b> for the District Youth Exchange Committee Treasurer(s) to receive the second payment from all <b>FUTURE</b> outbound students. Invoices are automatically generated by our accounting system.			
TBD - See Website			Inbound student winter event. <ul style="list-style-type: none"> <li>• Attendance is mandatory.</li> <li>• Location and dates TBD.</li> <li>• Clubs are responsible for student costs.</li> <li>• Ensure student has required documents to cross the border.</li> </ul>					

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MARCH	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
1st	<b>Deadline for Clubs to submit applications for matching Conger Memorial Scholarships for FUTURE Outbound Students</b> <ul style="list-style-type: none"> <li>See details in the application in Section 2.56 of the Club Manual.</li> <li>Applications can be found on the District Youth Exchange website</li> </ul> <b>Club payments to be sent to District YEC Treasurer</b>				<b>Future Outbound students approved by the District Youth Exchange Committee are assigned to host countries</b> and are advised through Club YEOs of the country to which their applications are being sent. This is confirmed by the YEC Outbound Coordinator.			
1st	<b>Ensure Vetting of first host families for next year is complete.</b>							
TBD			Host family change for Inbounds if applicable. Enter into YEAH					

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APRIL	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
1st					Deadline for the District Youth Exchange Committee Treasurer(s) to receive the third payment from all FUTURE outbound students.			
10th			<p>District Youth Exchange Committee Assigns FUTURE Inbound students to host clubs.</p> <p><b>**As soon as you know who your student is make contact. Have the counselor start contacting the student regularly to foster a bond.</b></p> <p>Email links, video, photos about the community, events and school information to the student.</p>		<p>Deadline for FUTURE LT &amp; ST outbound students and at least one parent/guardian to register for mandatory outbound orientation camp held in May. Registration link is on District YE website <a href="http://www.rotaryye5080.org">www.rotaryye5080.org</a></p>			



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APRIL	CLUB ACTIVITY	DONE	INBOUND ACTIVITY	DONE	OUTBOUND ACTIVITY	DONE	RECRUITING	DONE
10th			<p>Receive application(s) from the District YE Inbound Coordinator for August Inbound student(s).</p> <ul style="list-style-type: none"> <li>Register inbound Student for school.</li> <li><b>CANADA ONLY</b></li> </ul> <p>Obtain a letter of acceptance from the school, on school letterhead. This must include:</p> <ul style="list-style-type: none"> <li>Dates of attendance</li> <li>Waiver of tuition.</li> </ul> <p><b>Complete Guarantee Forms (Section F of LTAP) and other required documentation for August Inbound students and upload into YEAH.</b></p> <p><b>Keep original documents in a secure place</b></p> <p><b>CANADA:</b> YEO must also Obtain and upload into YEAH : A completed, and notarized, Custodianship Declaration (3.52 in Manual) and school acceptance letter</p> <p><b>REMEMBER:</b></p> <ul style="list-style-type: none"> <li>"Wet" signatures only,</li> </ul>					

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			<ul style="list-style-type: none"> <li>Blue Ink,</li> <li>Dates must be YYYY-MM-DD format.</li> </ul> <p><b>USA: Must fully vet the first host family before sending the Guarantee Form or the students will not receive DS2019 or their visa (J-1).</b></p>					
<b>MAY</b>	<b>CLUB ACTIVITY</b>	<b>DONE</b>	<b>INBOUND ACTIVITY</b>	<b>DONE</b>	<b>OUTBOUND ACTIVITY</b>	<b>DONE</b>	<b>RECRUITING</b>	<b>DONE</b>
EARLY			<p>Appoint a club counselor for each new incoming student and have the counselor start corresponding with the future Inbound student.</p>		<p>Ensure that each future outbound student and at least one parent/guardian attends the outbound orientation.</p> <ul style="list-style-type: none"> <li>Notify the Outbound Coordinator immediately if this will not be possible or if there are questions.</li> </ul>		<p>Start promoting Youth Exchange at schools and in the community.</p> <ul style="list-style-type: none"> <li>Plan information sessions for future outbound students.</li> </ul>	
10th					<p>Maintain communication with your Future Outbound student(s).</p> <ul style="list-style-type: none"> <li>They may be getting anxious, especially if they have not received their guarantee form yet.</li> <li>More questions could be popping up.</li> </ul>		<p>Talk to school counselors regarding candidates for YEAS (Youth Exchange Ambassador Sponsorship).</p>	

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31st					<p>Deadline for host countries to return completed Guarantee Forms to District 5080.</p> <ul style="list-style-type: none"> <li>Once completed, the Guarantee form page from the host country will have the first host family information, and the District will email this page to the YEO upon receipt.</li> </ul>			
<b>JUNE</b>	<b>CLUB ACTIVITY</b>	<b>DONE</b>	<b>INBOUND ACTIVITY</b>	<b>DONE</b>	<b>OUTBOUND ACTIVITY</b>	<b>DONE</b>	<b>RECRUITING</b>	<b>DONE</b>
1st			Ensure FUTURE Inbound student is registered at school. Ask for course selection for students and have students select.		<p>Deadline for the District Youth Exchange Committee Treasurer(s) to receive the fourth and final payment from all FUTURE outbound students.</p>			
After school is out and before departure					<p>Have FUTURE Outbound students attend a sponsor Rotary club meeting and give a presentation.</p> <ul style="list-style-type: none"> <li>Invite their families.</li> <li>Remember to provide each student with at least 2 club banners to present while on exchange.</li> </ul>			

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<b>VARIES</b>					<p>Club YEO debriefs returning students (Rebounds).</p> <ul style="list-style-type: none"> <li>• Complete this process in August if necessary.</li> <li>• Maintain contact with your Rebound student(s) throughout their first-year home.</li> <li>• Include them in your club activities to keep them involved.</li> </ul>			
<b>MISCELLANEOUS</b>								
	<p><b>Make sure all YEO, Counselor and Club youth exchange committee members' contact information is up to date in YEAH and with the RYE District Chair and YEAH administrator.</b></p>		<p>Arrange for current and future Inbound student(s) to make a presentation at your club. Exchange club banners with your Inbound students. Invite interested students and parents from your community.</p>		<p>Arrange for FUTURE Outbound students to visit your club <u>several times</u> prior to leaving in August.</p>			
	<p><b>Host Family Guidelines:</b></p> <ul style="list-style-type: none"> <li>• It is recommended by District 5080 that students have three (3) host families. RI requires a minimum of one (1), however</li> </ul>							

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	recommends two (2). <ul style="list-style-type: none"> <li>• YEO and Counselors are not permitted to host.</li> <li>• Have a backup family available.</li> </ul>							
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### Resources for YE Volunteers

- District 5080 Youth Exchange: [www.rotaryye5080.org](http://www.rotaryye5080.org)
- SCRYE (South Central Rotary Youth Exchange): [www.scrye.org](http://www.scrye.org) • RI (Rotary International) [www.rotary.org](http://www.rotary.org)
- NAYEN (North American Youth Exchange): [www.nayen.org](http://www.nayen.org)